

**BOARD OF SELECTMEN
MEETING MINUTES
April 11, 2016**

PRESENT: SEAN P. MURPHY, CHAIRMAN: CHAD BENNETT, SELECTMAN: PRISCILLA R. LINDQUIST, SELECTMAN

Visitors: Chief Beaudoin, and P. Williams (Tri-Town News)

Public Announcements

- Kent Farm Transfer Station will be open on Saturday, April 16th, from 8 am to 4 pm.
- The Library is hosting an open house for people to meet the new Youth Services Librarian, Devan Van Curen, on April 28th from 3 pm to 5 pm
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were no comments

Department Heads

Police Department- Chief Beaudoin

Chief Beaudoin requested permission from the Selectmen to hire Arthur Storey of Danville NH as a custodian for the police department. He explained that he met with Mr. Storey for about 2 hours last week and is very impressed with him. The job would be 4 hours a day three days a week. The days are normally Monday, Wednesday and Friday. Chief Beaudoin explained that they have been cleaning the station since the last custodian left and a 7,000 square foot building and it is a lot for them to do. He estimates the cost is \$150 per week or \$12.50 per hour, which is what the last person was making. It also falls within the grade of the job. Chief Beaudoin said that once the building cleaning is caught up, the hours may get reduced.

Selectman Lindquist motioned to authorize Chief Beaudoin to hire Arthur Storey for the custodial position at the police station at \$12.50 per hour. Selectman Bennett seconded the motion. The motion passed unanimously.

Chief Beaudoin also requested assistance from the Selectmen for a budgetary item he wasn't expecting. He noted that the plastic cover over two in-ground propane tanks was damaged over the winter by plows. There are gashes in both covers and it allows the water to flow in, which will cause damage to the pipes etc. down the road. He stated that the cost is about \$500 per cover and didn't think he should have it taken from his budget. He stated that S. Harms was aware of the plow hitting one cover but not the other. Selectman Bennett stated that there are ballasts in front of the tanks and didn't understand what they were doing to hit them. They discussed adding another ballasts to prevent it from happening again. Chairman Murphy stated that they would figure out where the cost would come from and that the Chief should have the work completed. They will review the budget to determine where to put it. There was a question about why two tanks, and the Chief explained that one is for the building and the other is for the generator.

New Business

There was none.

Old Business

There was none

Liaison Reports

Chairman Murphy

No update

Selectman Lindquist

The furnace work at the museum has begun and should be completed in about 2 weeks.

Selectman Bennett

No update

AA Report:

Web Access for Town Maps

Jon Worthen, Paul Carideo, Susan Hastings and Mrs. Theriault met with Cartographics, who is the mapping company hired by the Town. The company will provide the office with a cost estimate to get the town maps and assessing data online. Paul Carideo, Chairman of the Planning Board, felt that this was a function within his department. After the quote is shared with the Planning Department and if it is deemed a worthwhile program, Cartographics will come in to give a presentation.

Emergency Operations Plan

The quarterly reporting for the Emergency Operations Plan has been completed. This is a requirement for the grant. Meetings will start in May with a completion date of September, 2016.

Government Census Data

Contact information, town boundaries and Hampstead demographics information is completed on a yearly basis. Two surveys have already been completed.

Risk Management Workshop

Mrs. Theriault will be going to a workshop tomorrow at PRIMEX. It is a two-hour workshop concerning Town events and liability. Interest is being generated for more town events and it would be prudent to understand what if any liability there is for the Town.

Town Administrator Committee

Two residents have expressed an interest in being on the Committee. Jorge Mesa-Tejada and Joe Tabbi forwarded their letters of interest, which in turn were forwarded to the Board. Chairman Murphy asked the others to review the letters and look to appoint at the next meeting.

Activity Log

They reviewed the log. Mrs. Theriault noted that there was a recent meeting held with the EPA, but no one went to the meeting and she was waiting to hear what happened. The permit process is due soon.

No updates on the LED lights.

The Historic Commission discussed the comfort station request whereas the site is in their jurisdiction and one of the members suggested placing the bathrooms in a different area of the field and leave the open spot where the old station as a parking area. There was discussion about where the septic systems were and the piping. It will be looked at to see if it is feasible.

Lawn care will be discussed later. Emily Reschberger will work on the COLA presentation during the summer. Strategic Planning was a request of Chairman Murphy and Mrs. Theriault has begun the process of looking into it. She noted that it is detailed and time consuming. Currently the library is updating theirs so she was looking to see that she could work with them and the school to have a holistic plan. She noted that she had taken a class on this as part of her certification.

There was a meeting with a vendor regarding a 10 year plan for the roads and it will be up to the Road Agent to present and see if the Board is interested in pursuing.

RFPs went out for the paving, reclamation, line stripping and some other small items. The Selectmen questioned the Emerson Avenue project and stated that they thought the bid would be for one company to do the binder course and the reclamation. Selectman Bennett said that if there is an issue with the road after the work is completed, and there are two companies, they can each play the blame game. With one company, it works better. Selectman Lindquist asked if they bond for the work. Mrs. Theriault stated no because normally the jobs are smaller than this one. The proposals have already gone out and there was discussion about sending out an addendum to state to bid on both. In the end it was discovered that the two bids are due at separate times and it may give a bidder a disadvantage if they don't receive the notice. The Board will accept the bid for the first one, and wait until the second one to review. Time is of the essence because if the bids are thrown out, then it will delay the time frame to complete the job.

Re- Appointments/Appointments

Call for candidates:

- o Ordway Park, full members and alternates – monthly meeting
- o Recycling and Waste Disposal Committee – monthly meeting
- o Recreation Commission, alternate member – monthly meetings
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Zoning Board of Adjustment, alternate member – monthly meeting

Correspondence

Visitors Comments

There were none.

Chairman Murphy motioned to enter into a nonpublic session under RSA 91 A: 3 II (c) reputations at 7:26 pm

The motion was seconded by Selectman Lindquist.

Roll call vote: Selectman Lindquist; yes, Selectman Bennett; yes, Selectman Murphy; yes.

Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A, III 2 (c) reputations at 8:25 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Selectmen's Meeting Minutes

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Motion was made to seal the minutes of the nonpublic session by Selectman Lindquist with a second by Selectman Bennett. The motion passed unanimously.

Selectman Lindquist motioned to adjourn at 8:55 pm. Selectman Bennett seconded the motion. The motion passed unanimously.

A True Record.



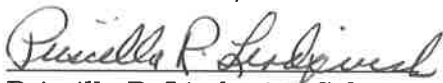
Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman

Chad R. Bennett, Selectman



Priscilla R. Lindquist, Selectman